Legal Authority & Jurisdiction Declaration Policy

Department: Evidence Intake & Verification Desk
Policy ID: EIVD-03
Version: 1.0
Effective Date: Upon Publication

1. Policy Title

Legal Authority & Jurisdiction Declaration Policy

2. Authority & Legal Standing

2.1 **Binding Instrument.**
This Legal Authority & Jurisdiction Declaration Policy ("Policy") constitutes a binding operational and contractual instrument governing the legal authority under which the Organisation accepts, screens, and processes submitted material at the intake and verification stage.

2.2 **Condition of Interaction.**
Any interaction with the Evidence Intake & Verification Desk — including submission of material, commissioning of work, use of intake outputs, or engagement with intake determinations — constitutes acceptance of this Policy as a condition of engagement.

2.3 **Reliance & Defensibility.**
This Policy is drafted to be relied upon in judicial, regulatory, arbitral, and oversight contexts as evidence that the Organisation explicitly defines the limits of its authority, jurisdiction, and lawful operating posture at the earliest stage of engagement.

2.4 **No Implied Powers.**
Nothing in this Policy, nor any activity conducted under it, creates or implies enforcement authority, statutory powers, investigatory powers, surveillance authority, or adjudicative jurisdiction.

3. Purpose

3.1 **Primary Objective.**
The purpose of this Policy is to formally declare the legal basis, jurisdictional limits, and authority constraints under which the Evidence Intake & Verification Desk operates.

3.2 **Risk Containment Objective.**
This Policy exists to prevent misinterpretation of the Organisation's role, including assumptions that it operates as a regulator, law enforcement body, judicial authority, or public office.

3.3 **Integrity Objective.**
This Policy ensures that intake-stage activity is clearly bounded as administrative,

procedural, and evidentiary handling only, preserving legal defensibility for downstream decisions.

3.4 **Non-Determination.**
This Policy does not determine admissibility, truth, credibility, wrongdoing, or outcome. It defines authority boundaries only.

4. Scope & Applicability

4.1 **What this Policy applies to.**
This Policy applies to all activities conducted by the Evidence Intake & Verification Desk relating to receipt, screening, classification, and preliminary handling of submitted material.

4.2 **Who it applies to.**
This Policy applies to all submitters, commissioning parties, personnel, contractors, volunteers (where permitted), and systems interacting with the intake function.

4.3 **When it applies.**
This Policy applies from the moment material is submitted or engagement is initiated with the Evidence Intake & Verification Desk.

4.4 **Where it applies.**
This Policy applies regardless of the geographic origin of submissions, subject to the jurisdictional limitations declared herein.

4.5 **Explicit Scope Limitation Clause.**
This Policy does **not** govern investigative activity, analytical assessment, publication, archival handling, enforcement action, legal advice, or reporting to authorities. Those functions are governed separately and are out of scope for this Policy.

5. Definitions (Local Only)

For the purposes of this Policy only:

5.1 **Legal Authority.**
The lawful basis under which the Organisation operates as a private entity performing administrative and evidentiary intake functions.

5.2 **Jurisdiction.**
The legal system(s) whose laws govern the Organisation's intake operations.

5.3 **Intake Activity.**
The receipt, registration, classification, and preliminary screening of submitted material prior to any investigative decision.

5.4 **Submission.**
Any material, data, document, statement, or artefact provided to the Organisation for intake consideration.

Definitions are local to this Policy and have no force outside it.

6. Permitted Activities

Within the strict scope of this Policy, the Organisation may:

6.1 Accept submissions for intake consideration under declared jurisdictional constraints.

6.2 Perform administrative screening and verification checks to determine eligibility for further handling.

6.3 Apply lawful basis assessments relevant to intake-stage processing.

6.4 Decline submissions that fall outside declared authority or jurisdiction.

6.5 Document jurisdictional determinations as part of intake records.

Anything not explicitly permitted under this Policy is disallowed.

7. Prohibited Activities

The following are expressly prohibited:

7.1 Representing or implying that the Organisation exercises law enforcement, regulatory, judicial, or statutory authority.

7.2 Accepting submissions under false or misleading representations of jurisdiction.

7.3 Processing submissions where doing so would knowingly violate applicable jurisdictional law.

7.4 Providing legal advice, rulings, or determinations to submitters.

7.5 Acting as an agent of the state, court, regulator, or enforcement body.

7.6 Asserting extraterritorial authority beyond what is lawfully permissible.

8. Procedural Requirements

8.1 **Jurisdiction Declaration Requirement.**
The Organisation must clearly declare the governing jurisdiction applicable to intake activities.

8.2 **Authority Statement Requirement.**
All intake interfaces must present a clear statement that the Organisation operates as a private entity with no enforcement or adjudicative powers.

8.3 **Submission Acknowledgement.**
Submitters must be informed that submission does not create a legal duty to act, investigate, or report.

8.4 **Jurisdictional Screening Step.**
Submissions must be screened to determine whether lawful intake processing is possible under the declared jurisdiction.

8.5 **Declination on Authority Grounds.**
Where a submission cannot be lawfully processed due to jurisdictional constraints, it must be declined with neutral, non-advisory notice.

9. Safeguards & Risk Controls

9.1 **Non-Impersonation Safeguard.**
The Organisation must not present itself in a manner that could reasonably be confused with a public authority.

9.2 **Expectation Control.**
Submitters must not be led to believe that submission guarantees investigation, action, or enforcement.

9.3 **Cross-Border Risk Control.**
Where submissions originate from outside the governing jurisdiction, intake handling must be limited to what is lawfully permissible.

9.4 **Documentation Safeguard.**
Jurisdictional determinations must be recorded sufficiently to demonstrate good-faith compliance without collecting unnecessary personal data.

10. Enforcement & Compliance Mechanisms

10.1 **Access Controls.**
Intake processing may be halted where jurisdictional or authority risk is identified.

10.2 **Governance Oversight.**
The Organisation may review intake practices to ensure compliance with declared authority and jurisdiction.

10.3 **Corrective Action.**
Non-compliant intake actions must be corrected, contained, or voided as appropriate.

11. Breach Handling & Remediation

11.1 **Breach Definition.**
A breach includes misrepresentation of authority, unlawful intake processing, or failure to apply jurisdictional constraints.

11.2 **Containment.**
Upon breach detection, affected intake activity must be suspended pending review.

11.3 **Remediation.**
Remediation may include rejection of affected submissions, correction of public-facing statements, and procedural updates.

11.4 **Integrity Priority.**
Where authority breach undermines defensibility, intake records may be sealed or excluded from further use.

12. Limitation of Liability

12.1 **No Duty to Act.**
The Organisation assumes no legal duty to investigate, report, or act upon submissions.

12.2 **No Liability for Declination.**
The Organisation is not liable for refusing or declining submissions based on authority or jurisdictional limits.

12.3 **No Liability for External Reliance.**
The Organisation is not liable for reliance by submitters or third parties on intake-stage activity.

12.4 **No Limitation Where Prohibited.**
Nothing limits liability where prohibited by applicable law.

13. Non-Delegation & Non-Expansion Clause

13.1 This Policy does not delegate or create enforcement, investigative, analytical, or publication authority.

13.2 This Policy may not be interpreted to expand organisational powers beyond declared limits.

13.3 This Policy cannot override other policies and stands alone within its scope.

14. Jurisdiction & Governing Law

This Policy is governed by the laws of **England and Wales**.
Any disputes arising from intake-stage activity fall within the jurisdiction of the courts of England and Wales, subject to mandatory statutory provisions.

15. Amendments & Version Control

15.1 This Policy may be amended only by the Organisation.

15.2 Amendments take effect upon publication of a revised version.

15.3 The version in force at the time of submission governs intake handling of that submission.

16. Supremacy Within Scope

Within the domain of legal authority and jurisdiction declaration for intake-stage activity, this Policy is authoritative. Outside that domain, it has no force.